

**LOUISIANA BOARD OF VETERINARY MEDICINE
BOARD MEETING
June 7, 2007**

Minutes

I. CALL TO ORDER –

Board President, Dr. Patrick Bernard, called the meeting to order at 8:30 a.m.

II. ROLL CALL –

Roll call was taken by Board Secretary-Treasurer, Dr. William H. Green, with the following results:

Those present:

Patrick Bernard, DVM	Board President
Mica F. Landry, DVM	Board Vice President
William H. Green, DVM	Board Secretary-Treasurer
Brent Robbins, DVM	Board Member
John C. Prejean, DVM	Board Member
Michael Tomino, Jr.	Board General Counsel
Wendy Parrish	Board Administrative Director

Absent:

None

Guests:

Erin Riley – (1:30pm) DVM Applicant
DVM Respondent in Case 04-0702D (11:00 am)

III. APPROVAL OF MINUTES

A. Board Meeting April 5, 2006

The Board reviewed the minutes from the April 5, 2007 Board meeting. Motion was made by Dr. Green to accept the minutes as presented, seconded by Dr. Prejean, and passed unanimously by voice vote.

B. Special Board Meeting May 3, 2006

The Board reviewed the minutes from the May 3, 2007 Board meeting. Motion was made by Dr. Prejean to accept the minutes as presented, seconded by Dr. Green, and passed unanimously by voice vote.

IV. FINANCIAL MATTERS AND CONTRACTS

A. Financial Reports – March and April 2007

Ms. Parrish and Secretary-Treasurer Dr. Green presented the financial reports for the months of March and April 2007 for review. Following discussion, motion was made by Dr. Landry to approve the financial reports as presented, seconded by Dr. Robbins, and passed unanimously by voice vote.

B. FY2007 Budget Forecast

Ms. Parrish presented a budget forecast for FY2007 for review and discussion. Ms. Parrish stated that FY2007 Board budget should be close to target. No action was taken on this item.

C. Certificate of Deposit Investment Authority – Ms. Parrish presented a spreadsheet listing purchases of certificates of deposit (CDs) for FY2007 with accrued interest. Motion was made by Dr. Robbins, seconded by Dr. Landry, to authorize Ms. Parrish, Administrative Director, in association with the Board Secretary-Treasurer elect, Dr. Robbins, to make internal fund transfers for the purchase of CDs during FY2008. Motion passed unanimously by voice vote.

D. Compliance Questionnaire for Audit Engagement – The Board reviewed the compliance questionnaire for the engagement of the auditor for the FY2007 audit to be performed after June 30, 2007. The compliance questionnaire answers general questions relative to the Board's actions during the fiscal year. Ms. Parrish informed the Board members that the current contracted CPA has withdrawn from audit

engagements, but the Legislative Auditor's office has contacted other vendors to supply services for the annual audit. Motion was made by Dr. Landry, seconded by Dr. Green to approve the compliance questionnaire as presented, substituting the name of the current contracted auditor. Motion passed unanimously by voice vote.

E. Contract Renewal Update – Michael A. Tomino, Jr., Legal Counsel – Ms. Parrish informed the Board members that the 3-year contract approved and submitted by the Board office for FY2008-2010 was re-submitted to DHH-Contractual Review reconfigured as a one-year contract in that the Attorney General's office has issued a mandate that no multi-year contracts for legal services for any state board be submitted for FY2008. No action was taken on this item.

V. ADMINISTRATIVE PROCEEDINGS

A. Case No. 06-0306.3V Proposed Consent Order – Elisabeth Schmidt, DVM (9:30a.m.) - Dr. Landry was introduced as presiding officer for the hearing. Dr. Bernard recused himself as investigating Board member in the case. The members of the Hearing Panel consisted of Dr. Landry, Dr. Green, Dr. Robbins, and Dr. Prejean. The respondent waived appearance at the hearing. Mr. Tomino presented the facts of the case, submitted exhibits for review, and a proposed Consent Order for consideration by the Board. Upon conclusion of the presentations and questions, motion was made by Dr. Robbins, seconded by Dr. Green, to enter into executive session for consideration of the proposed consent order presented in the case. Motion passed unanimously by voice vote. The executive session was closed to the public and only those Board members on the panel were present.

Motion was made by Dr. Green to return to open session, seconded by Dr. Robbins, and passed unanimously by voice vote. The meeting was reopened to the public. Motion was made by Dr. Landry, seconded by Dr. Robbins to accept the Consent Order as presented for this case. Motion passed unanimously by voice vote.

B. Case 04-0702D – (11:00a.m.)

Motion was made by Dr. Green to go into executive session to consider this matter as required by law, seconded by Dr. Landry, and passed unanimously by voice vote.

Motion was made by Dr. Green, seconded by Dr. Prejean to return to open session. Motion passed unanimously by voice vote. The meeting was reopened to the public.

Motion was made by Dr. Landry, seconded by Dr. Green, instructing legal counsel to inform Respondent, by mail forwarded to him, of the Board's decision. Motion passed unanimously by voice vote.

VI. POLICY, PROCEDURE, AND RULES

A. Policy and Procedure –

1. None presented.

B. Practice Act and Rules/Related Matters/Declaratory Statements

1. **Spay-Neuter Program Proposal Presentation – Susan Eddlestone, DVM, LSU-SVM (1:00 p.m. by phone)** – Proposed spay-neuter program documentation supplied by Dr. Eddlestone was reviewed and discussed by the Board members. Motion was made by Dr. Landry for Mr. Tomino to invite Dr. Eddlestone and those interested parties to the upcoming Board meeting for further discussion and detailed responses of regarding the program proposal, seconded by Dr. Green. Motion passed unanimously by voice vote.

C. Rule Making

1. **Emergency Rule 400, 403, 405, 409, 413 – Continuing Veterinary Medicine Education** – Editor’s Note published May 20, 2007.
2. **Rule 700, 701 – Veterinary Medical Recordkeeping** – Rule revisions previously approved on April 5, 2007 to be published in conjunction with revisions to Rule 711F and Rule 303B.
3. **Rule 711 – Classification of Practice Facilities** – Mr. Tomino presented a draft of rule revisions for review and discussion in accordance with the Board’s discussion and decision from the April 5, 2007 meeting. Following discussion, motion was made by Dr. Landry, seconded by Dr. Robbins, to adopt rule revisions as presented and move forward with rule promulgation, at the same time as revisions to Rule 700-701 and Rule 303B promulgation. Motion passed unanimously by voice vote.
4. **Rule 500 – Original License Fee** – Rule revisions deferred to future Board meeting.

VII. DVM ISSUES

Motion was made by Dr. Landry to go into executive session to discuss character and professional reputation issues of the following licensee, seconded by Dr. Green, and passed unanimously by voice vote.

Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Green, seconded by Dr. Landry, and approved unanimously by voice vote.

A. Thomas Melius, Jr., DVM – Status Change – Documentation on current status submitted by Dr. Melius was reviewed. No action was taken at this time.

VIII. DVM APPLICANT ISSUES

A. Renee’ K. Smith, DVM – Request for Waiver of Retake of National Examination and Preceptorship Requirement – 1998 graduate of Tufts University, licensed in Massachusetts, New Hampshire, New York and Connecticut. Following review of the documentation submitted by Dr. Smith, motion was made by Dr. Green, seconded by Dr. Landry to waive the retaking of the national examination as her employment sufficiently meets 5 years of full-time veterinary practice preceding application with the Board. Motion passed by unanimously by voice vote.

B. Erin G. Riley, DVM – (1:30p.m. appearance) Request for Reevaluation of Preceptorship Participation – 2007 graduate of Mississippi University. Dr. Riley was introduced to the Board members and presented a review of his application and circumstances as to his preceptorship participation. Following discussion and questions, Dr. Riley was informed that the Board would consider his request and respond in writing of its decision. Dr. Riley then left the meeting.

Following review of the documentation submitted by Dr. Riley, motion was made by Dr. Green, seconded by Dr. Landry to deny application of preceptorship hours at Hansford County Veterinary Hospital performed prior to Board approval of the facility. Motion passed by majority with the following results: Yea – Drs. Bernard, Landry, Green; Nay – Drs. Robbins, Prejean.

IX. CONTINUING EDUCATION ISSUES

A. DVM CE – Zapping the Gap by Meagan Johnson, CSP (R Helm, AAHA Student Chapter) - Request for consideration of 2 credit hours of DVM CE for participation in the AAHA Student Chapter meeting. Following review of the request and program outline, motion was made by Dr. Landry, seconded by Dr. Robbins, to deny credit hours of DVM CE for participation. Motion passed unanimously by voice vote.

B. DVM CE – AgTerror, Foreign Animal Disease Response Course, May 2007 (D Stacy, DVM)
- Request for consideration of DVM CE credit hours for AgTerror Response Training. Following review of the request and program outline, motion was made by Dr. Robbins, seconded by Dr. Landry, to allow up to 4 credit hours of CE for participation. Motion passed unanimously by voice vote.

X. PRECEPTORSHIP ISSUES

A. Equine Medical Associates, Pilot Point, TX (T. Laughizey, DVM) – Request for Full Preceptorship Site – Following review of documents submitted by Dr. Laughizey, motion was made by Dr. Landry, seconded by Dr. Robbins, to approve Equine Medical Associates as a Full preceptorship site. Motion passed unanimously by voice vote.

XI. MISCELLANEOUS MATTERS

A. New Licenses and Certificates Issued:

Wall certificates were presented for signature for the following licenses/certificates issued since the previous Board meeting:

DVM

2696	Tanya Mestayer
2697	Elaina Maria Turner
2698	Anemone Adriana Andronescu
2699	Jennifer Elizondo
2700	Vasiliki Andrew Panos
2701	Krystal Lynn Pickett
2702	Adam John Foret
2703	Jennifer Robinson Ermon
2704	Hadley Michael Prince
2705	Michele Raziano Nelligan
2706	Kristen Marie Lester
2707	Louren Theresa Carlino
2708	John Dee Norris, Jr.
2709	Michelle Leigh Wheat
2710	Valerie Anne Brown

RVT

8141	Amanda Leigh Phillips
8142	Carmen Marie Munn Gray

B. Election of Officers – Nominations were taken as follows: Mica F. Landry, DVM, Board President; William H. Green, DVM, Board Vice-President; Brent D. Robbins, DVM, Board Secretary-Treasurer. Motion was made by Dr. Bernard to close nominations, seconded by Dr. Prejean and passed unanimously by voice vote.

Election of officers was held. Motion was made by Dr. Bernard to install Dr. Mica F. Landry as Board President, Dr. William H. Green as Board Vice-President, and Dr. Brent D. Robbins as Board Secretary-Treasurer for fiscal year 2008, seconded by Dr. Prejean and passed unanimously by voice vote.

C. Authorization to Sign Checks (President, Secretary-Treasurer, Administrative Director) – Motion was made by Dr. Bernard to afford Dr. Mica F. Landry, Board President-elect, all the powers associated with the office of the President of the Board including the power to execute contracts and other documents and to conduct business on behalf of the Board effective August 1, 2007, seconded by Dr. Green and passed unanimously by voice vote.

Authorization to sign checks drawn on the Board's account was given to Dr. Landry, Board President-elect, Dr. Robbins, Board Secretary-Treasurer-elect, and Ms. Parrish, Administrative Director, effective August 1, 2007.

D. Review of Board Member Positions – The list of primary duties of each Board position was presented for review. No changes were made.

E. June Newsletter Draft – Ms. Parrish presented a draft of the proposed June 2007 newsletter. Motion was made by Dr. Green, seconded by Dr. Prejean to approve the draft as presented, including the article presented by Mr. Tomino regarding Emergency and AfterCare Services. Motion passed unanimously by voice vote.

F. Limited Equine Dental Training at LSU-SVM – Ms. Parrish presented updated information and proposals from LSU-SVM and Charles McCauley, DVM, regarding limited equine dentistry training for laypersons and Registered Veterinary Technicians employed by veterinarians in June 2007, as well as proposed CE credits for Registered Equine Dentists. Ms. Parrish was instructed to post the details on the Board website, as well as the upcoming newsletter.

G. AAVSB Annual Conference Attendance (September 2007, Charleston) – Discussion was made regarding attendance and participation by Board members and the Administrative Director to the annual conference. Ms. Parrish elected not to participate this year in the conference. Dr. Landry expressed interest in attending. Ms. Parrish was directed to confirm attendance of each interested member during the August 2007 Board meeting.

XII. EXECUTIVE SESSION

Motion was made by Dr. Robbins to go into executive session to discuss issues and receive legal advice regarding potential contested matters and personnel matters, seconded by Dr. Prejean, and passed unanimously by voice vote. Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Landry, seconded by Dr. Green, and approved unanimously by voice vote.

A. Administrative Director Annual Review – Motion was made by Dr. Landry, seconded by Dr. Green, to award Ms. Parrish the maximum annual salary increase of 10% following her annual review. Motion passed unanimously by voice vote.

B. Veterinary Practice/Business Name (P Barras, DVM) – Following review of Dr. Barras's query regarding veterinary practice/business name in Louisiana, motion was made by Dr. Landry to accept the proposed response to the query as presented by Mr. Tomino, seconded by Dr. Green. Motion passed unanimously by voice vote.

C. Hydro/Compression Therapy (D Hill) – Following review of Ms. Hill's query regarding equine hydro/compression therapy, motion was made by Dr. Landry to accept the proposed response to the query as presented by Mr. Tomino, seconded by Dr. Green. Motion passed unanimously by voice vote.

D. Microchips (M Littlefield, DVM) – Following review of Dr. Littlefield's query regarding microchip implantation devices for animals in Louisiana, motion was made by Dr. Landry to accept the proposed response to the query as presented by Mr. Tomino, seconded by Dr. Green. Motion passed unanimously by voice vote.

E. CT Scan/Non-Veterinarian Ownership (L Randall, DVM) – Following review of Dr. Randall's query regarding CT Scans on animals and non-veterinarian ownership of diagnostic services for

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animals in Louisiana, motion was made by Dr. Landry to accept the proposed response to the query as presented by Mr. Tomino, seconded by Dr. Green. Motion passed unanimously by voice vote.

F. Emergency Facility/Dispensing/VCPR (M Moulriere, DVM) – Following review of Dr. Moulriere’s query regarding dispensing at emergency facilities and the veterinarian-client-patient relationship, motion was made by Dr. Landry to accept the proposed response to the query as presented by Mr. Tomino, seconded by Dr. Green. Motion passed unanimously by voice vote.

G. Emergency Facility/Threatening Person (M Moulriere, DVM) – Following review of Dr. Moulriere’s query regarding threatening persons presented at emergency facilities, motion was made by Dr. Landry to accept the proposed response to the query as presented by Mr. Tomino, seconded by Dr. Green. Motion passed unanimously by voice vote.

H. Record Keeping/Online Complaint Queries (T Eades, DVM) – Following review of Dr. Eades’s query regarding veterinary medical record keeping and online complaint queries, motion was made by Dr. Landry to accept the proposed response to the query as presented by Mr. Tomino, seconded by Dr. Green. Motion passed unanimously by voice vote.

XIII. ADJOURN

There being no further business before the Board, motion was made by Dr. Landry, seconded by Dr. Green, and passed unanimously by voice vote to adjourn. The meeting was adjourned at 2:36 p.m.

MINUTES REIVEWED AND APPROVED BY FULL BOARD on August 2, 2007.

Brent D. Robbins, DVM, Board Secretary-Treasurer